

Entry for the Webster County Fair

Online Entry deadline – June 15th at 11:59 PM

We recommend printing these instructions for use during registration. For more information or to begin registration go to <https://webster.fairwire.com/>

You can also view a Sample Online Registration Video provided by Webster County here:

If you have questions about rules or the registration process related to departments, divisions, classes, required ID numbers, affidavits, or paperwork, please contact the Webster County Extension Office at 402-746-3417 or consult the Webster County Fair Book found online or available to pick up at the office.

Once an Exhibitor or Quick Group is created or registered for the year, you can log back into your account to view previous transactions, add entries, completed a previously saved cart, etc. as often as needed. If you have lost your password, please click the “Forgot your password?” link on the login screen. The system will send a message containing your password to the e-mail address you previously provided. If you have other technical difficulties with the online registration, please e-mail or call the Webster County Extension Office.

Step 1. Register

Click on **Sign In** at top right. Choose a login type and follow Online instructions:

To register only one exhibitor in a family, choose **Exhibitor, set up profile. Go To Step 2.**

To register multiple exhibitors in a family, choose **Quick Group.**

Quick Group users only: Quick Groups are useful for families with multiple exhibitors.

To create a Quick Group, enter a username and password for your group. Write them down so that you can log in again later to add exhibitors or entries or to view your registration history. You may choose a **Default Club (Webster County Primary 4-H Club)**. The default club will automatically appear for each exhibitor and entry on later screens. Please note that as you add exhibitors and entries, you may need to change from the default club if registering 4-H project exhibits for different club.

Now proceed with the instructions below for each exhibitor in your Quick Group. In the future, you may enter the site again with either your Quick Group name and password or the login information for any individual exhibitor in your group.

Step 2. Entries

- Choose a **Department** for your first entry. Choose a Department name for each entry
- Then choose a **Division** for the entry. It may be helpful to consult the fair book when choosing Divisions:

- 2023 Webster County 4-H Fair Book:

<https://extension.unl.edu/statewide/webster/Webster%20Co%20Fair%20Book%202023.pdf>

- Then choose a **Class** and complete other required boxes.
- You must select a **Club** for each entry.
- Click the **Add Entry to Cart** button.
- You may now add another entry:
 - Add different entry** is for adding another entry in a different Department.
 - Add similar entry** is an easy way to add another exhibit in the same Department.

Repeat the steps above for each entry. Note that you may add many types of entries without logging off. Remember that if you are using the Quick Groups option, you may need to change from the default club as you add entries.

Once all entries have been completed, click **Continue**.

Step 3. Review

Review your entries and additional items for accuracy. Before checking out, you may add more entries or save this cart and log in to add more entries later. Note that your cart and login information are not saved until you click **Save This Cart**. Your exhibits are not registered until you click **Check-out**.

Quick Group users: You may now click the button **Add Entries for a different Exhibitor**. This will take you back to Step 1 in order to create a new exhibitor within your Quick Group. Once you are done entering all group members, you can click **Check-out** to check out for all of your exhibitors at once. Remember that if you are using the Quick Groups option, you may need to change from the default club as you add entries.

Step 4. Confirm

Type “Yes” in the red dashed box to indicate that you agree with 4-H, FFA, and Nebraska State Fair rules and regulations. See the links below for this information. Click **Submit**.

Review your summary of entries and additional items. You may print and request an e-mail of the receipt. If everything is correct, click **Finish**.

Your entries are not finalized until you have hit “Submit” and then “Finish” buttons.

You may review your previous transactions and view your profile by clicking on your name in the top right corner of the page.

Congratulations! You are registered for the Webster County Fair.