

## 2021 PRE-FAIR ONLINE ENTRY INSTRUCTIONS

Do not hesitate to call or e-mail if you have any problems or questions.  
If you do not have access to the internet please call your local Nebraska Extension Office.

All Entries must be entered online by **June 28 @ 9:00 p.m.**

For the Pre-Fair Entry process be sure to have your Fairbook or access it at [sw3.unl.edu](http://sw3.unl.edu). Having one will help you navigate through the Online Entry process.

A few other things you will need before you start this process:

All Entries:

- If you have more than one entry in a class you must make an entry for each exhibit. For example, if you have 3 market lambs, you must be sure you have 3 market lamb entries.

For Livestock Entries:

- Scrapie Tag number- All sheep and goats tag number is their scrapie tag.
- Tattoo's- for breeding heifers if do not have a tag
- Don't forget to add Showmanship and Pen of Three (if applicable)

For static entries:

- Include a short description of your entry. (example: blue landscape painting or red dress)
- Don't forget to add Fashion Show
- Be sure and read the fairbook for the class that you are entering, to make sure you have all the documentation needed.

Please follow the steps below to complete the online Pre-Fair Entry process:

Step 1: Go to your counties Pre-Fair Entry website: [hitchcock.fairmanager.com](http://hitchcock.fairmanager.com)

Step 2: At the top left hand side of the page there is a progress bar, click on **Register Tab 1**.

Step 3: If you have several Exhibitors to enter from the same family click Quick Group at the top of the page.

Step 3: Type in the Exhibitors First and Last name and a password, then select **I am a new exhibitor** or **group**

Use the exact name as used when youth was enrolled in ne.4honline.com.

Make sure you spell the Exhibitors name correctly. You will not be able to change it once you leave this page.

Therefore, if you do not submit your entry forms in this one process you may not be able to log back into your account if you did not spell the name correctly.

Step 4: Enter exhibitor information and select **Continue**.

Step 5: Create entries.

Choose your department and division in the drop down menu (Look in your Fairbook if you do not know what department or division to look under. Fairbooks can be found at [sw3.unl.edu](http://sw3.unl.edu))

Select the class you wish to enter and fill out the remaining information required for the class.

Step 6: After the information is entered, click **Add 1 Entry to Cart**. If you want to add another entry in the same class click the **plus + sign** before hitting add. Continue process of adding entries until all entries have been made.

Step 7: Once you have pre-entered into all of the classes you wish to participate in, select **Continue**.

Step 8: Review the entries created for your exhibitor. If you find entries that were added by mistake, click the **X** to delete them.

You may continue to **Add More Entries** for the current exhibitor, or if you are a quick group choose **Add Another Exhibitor**.

When you are done entering choose **Save this cart for later** to return at a different time to complete the entry process, or proceed to **Check-out**. If you submit (finalize) your entry and later decide you have more entries, you may log back in and enter additional exhibits.

Step 9: Confirm Entries:

Review your entries then type the word YES in the agreement box, and click **Submit**.

Step 11: Send email to [pam.hamilton@unl.edu](mailto:pam.hamilton@unl.edu)

Also, email a copy of my receipt to: [pam.hamilton@unl.edu](mailto:pam.hamilton@unl.edu)

Also print a receipt by clicking on **Print Detailed Receipt** for your records.

**\*IMPORTANT\*** This receipt is the ONLY invoice given, and contains your confirmation number. (We recommend you keep a copy of the detailed receipt and bring your receipt with you to the Fair.)

Step 12: After all receipts have been printed, click **Finish**. Your entries have been submitted once you hit finish.

If you have any questions, please contact your county Nebraska Extension office:

PHONE:

Hitchcock County- (308)334-5666

EMAIL:

Kimberly: [kcook2@unl.edu](mailto:kcook2@unl.edu)

Nancy: [nancy.frecks@unl.edu](mailto:nancy.frecks@unl.edu)

Pam: [pam.hamilton@unl.edu](mailto:pam.hamilton@unl.edu)

# 2021 Hitchcock County 4-H Projects by Department/Division

## Citizenship & Civic Education

- Citizenship
- Citizenship i2i
- Heritage Level 1
- Heritage Level 2

## Clover Kids

- CK A Space for Me
- CK Aerospace
- CK Animals
- CK Beyond The Needle
- CK Bicycle Adventures
- CK Contests
- CK Exploring Farm Animals
- CK Family Celebrations for Around the World
- CK Gardening & Flowers
- CK Just Outside the Door

## Communications & Expressive Arts

- Club Exhibit
- Communications
- Great Failures
- Lifetime Sports
- Miscellaneous Projects
- Music and Performing Arts Contest
- Photography Unit I
- Photography Unit II
- Photography Unit III
- Posters
- Presentations
- Public Speaking

## Consumer & Family Science

- Crochet
- Design Decision
- Design My Place
- General Clothing
- Heirloom Treasures Family Keepsakes
- Human Development
- Knitting
- Life Challenge

## Consumer & Family Science

- My Financial Future
- Portfolio Pathways
- Quilt Quest
- Shopping in Style
- Sketchbook Crossroads
- STEAM Clothing 1- Fundamentals
- STEAM Clothing 2- Simply Sewing
- STEAM Clothing 3- A Stitch Further
- STEAM Clothing: Beyond The Needle
- You Design It

## Environmental & Earth Sciences

- 4-H Shooting Sports
- Conservation & Wildlife
- Entomology
- Forestry
- Harvesting Equipment
- Other Natural Resources
- Range Management
- Taxidermy
- Wildlife Habitat

## Healthy Lifestyle Education

- Cake Decorating
- Cakes, Cakes and More Cakes
- Cooking 101
- Cooking 201
- Cooking 301
- Cooking 401
- Fire Safety
- Food Preservation - Unit 1 - Freezing
- Food Preservation - Unit 2 - Drying
- Food Preservation - Unit 3 - Boiling Water Canning

## Healthy Lifestyle Education

- Food Preservation - Unit 4 - Pressure Canning
- General Foods
- Safety

## Hitchcock County Livestock

- Beef
- Carcass Contest
- Companion Animal & Cats
- Dog
- Goats
- Horse
- Livestock Contests
- Poultry
- Rabbit
- Sheep
- Swine

## Personal Development & Leadership

- ESI: EntrepreneurShip Investigation

## Plants

- Field Crops
- Floriculture
- Horticulture
- Weed ID
- Aerospace

## Science & Technology

- Aerospace
- Alternative/Renewable Energies
- Computers
- Electricity
- Geospatial
- Robotics
- Veterinary Science
- Welding
- Wood Science