Stock Show Online Nomination Process
Step-by-Step Instructions
www.showstockmgr.com

Step 1. Select "New User? Create New Account".

Note: If you nominated livestock in the 2018 Nebraska State Fair or entered livestock for the 2017 or 2018 Aksarben Stock Show, you will already have an account.

Step 2. Fill out all Parent Account Information for the adult parent, not the youth exhibitor.

- You will not be able to proceed without having all green check marks in each field.
- Select ALL Counties you participate in (4-H & FFA) along right side of screen.
- When all information is verified and selected, the 'Complete Registration' button will activate.

Show Stock Manager Login

User ID: [User ID]

Password: [Password]

[Login]

New User? Create New Account
Forgot My Password
Instructions

Registration Notes

* If you nominated livestock for the 2018 Nebraska State Fair or entered livestock for the 2017 or 2018 Aksarben Stock Show you will already have an account. Please choose from the following:

[I remember my Login] [I forgot my Login]

Parent Account Information

Company:	Company
Parent First Name:	First Name
Parent Last Name:	Last Name
Address:	Address
City:	City
State:	State Zip Code: Zip
Cell Phone:	Cell Phone Cell Provider
Email:	Email Address
Premise ID:	Premise ID

County Affiliation

Check ALL counties that you participate in their county fair, 4H or FFA.

[Nebraska]

- NE - ADAMS
- NE - ANTELOPE
- NE - ARTHUR
- NE - BANNER
- NE - BLAINE
- NE - BOONE
- NE - BOXBUTTE
- NE - BOYD
- NE - BROWN
- NE - BUFFALO
- NE - BURT
- NE - BUTLER
- NE - CASS
- NE - CEDAR
- NE - CHASE
- NE - CHERRY
- NE - CHEYENNE
- NE - CLAY
- NE - COLFAX
- NE - CUMING
- NE - CUSTER
- NE - DAKOTA

[Complete Registration]

Step 3. Check the provided email address from your new user registration for your temporary password and login link. If you do not see an email after a few minutes, check your junk/spam box.

Show Stock Manager Registration

User Creation Completed

Thank you for registering with S.S.M. You will receive an email to the account email shortly that will contain a temporary password and a link to the login page. If you do not receive an email or notice that the email you provided is not correct, please click here to create a trouble ticket.

Thank you.

Step 4. Following instructions in your email, click the link and sign in using your temporary password.

- Create a new password. You will need to remember this password as it is how you will make changes later to your Parent Account.

Show Stock Manager Password Reset

| User Name: | NSF@unl.edu |
| Re-enter Password: | |

Update Password

New password must meet the following requirements:

✗ At least **one letter**
✗ At least **one capital letter**
✗ At least **one lower case letter**
✗ At least **one number**
✗ Be at least **6 characters**

Step 5. Create Exhibitor Account.

- In the box on the right side, select 'Add Exhibitor' to create your child's account in the database.

Exhibitors (Children)   Add Exhibitor

| SFID | Name | Graduation |

Step 6. Fill out all information on the Exhibitor. All information with an astrix (*) is required. Click "Update Exhibitor Information" when completed.

Step 7. To create State Fair nominations, select the Nominations tab in the upper left corner. Select "Add Nomination Information."

Step 8: Select the species, counties and exhibitors that the nomination applies. If you have multiple children in your family, select all exhibitor names that the nomination would be eligible under. Select the division(s) you wish to enter the animal under and complete all the required nomination fields based off of the organization's specific animal ID guidelines. You are able to select both breeding and market divisions at this time. In order to complete the nomination, you will need to select the "State Fair Nomination" box. By selecting the box, it will trigger a $7.00 nomination fee for all MARKET animals and a $2.00 nomination fee for all BREEDING animals. *(Note: all market animals nominated for State Fair must have a DNA hair sample pulled and submitted to your local Extension Office.)*

Click "Add Nomination" after completing all the requirements for your nomination entry. You will receive a 5 Digit number (seen below) to write on the DNA Collection envelope or personal records. Repeat Step 8 for all animals you wish to nominate.

When finished nominating your animals, click "Cancel" to return to the Nomination Tab.

Adding Nomination

Department: Beef ▼

Counties:
- ☐ NE - LANCASTER
- ☑ NE - SAUNDERS

Exhibitors: ☑ WAGNER, ANDY (8762)

Animal Details

Species:
- ☐ Breeding Beef
- ☐ FFA Feeder Calf
- ☑ Market Beef

EID Tag Number: [   ] Must Be 15 Numeric Digits For Beef and Hogs it will begin with 840

Visual Tag: [   ]

Animal Gender: [   ]

Weigh In Date: mm/dd/yyyy

Start Weight: 0

Premise ID: [   ]

Notes: [   ]

Nomination Selection   Fee: $0.00

State Fair Nomination: ☐

[Add Nomination] [Cancel]

(Example of a nomination)

Example of a completed nomination and the animal's reference number.
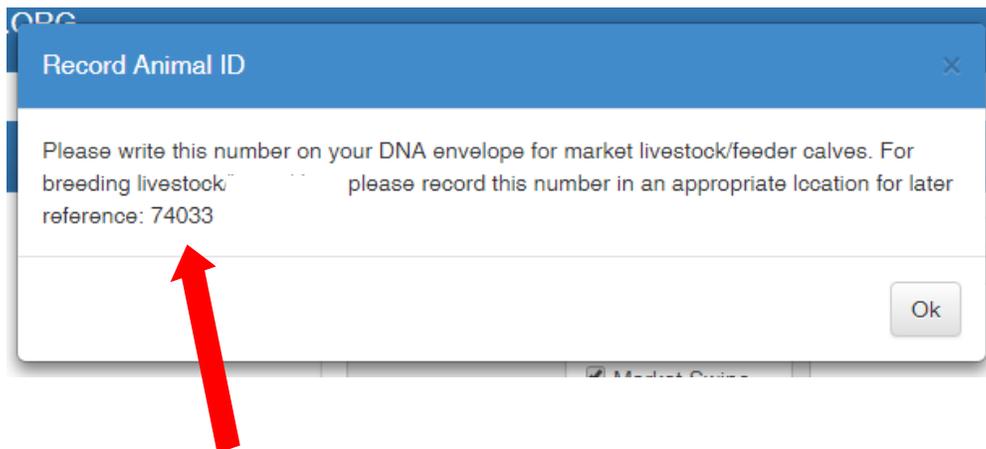
When you get this Animal ID reference number, please email Kimberly at kcook2@unl.edu or call your local Extension Office with all animal reference number(s) and the animal tag number it goes with.

Step 9. When all nominations are complete a red "Make Payment for Nominations" button will appear in the upper right corner, if payment is due. You are able to pay with either a Paypal account, or by checking out using your Debit or Credit card.

- All market and breeding nominations are not considered completed until payment has been received.

Note: Show Stock Manager will not accept nominations past midnight of the deadline date of the project area (April 15-Market Beef, June 15-Breeding and Market Swine/Sheep/Goats).

P PayPal   🛒 $0.00 USD

Pay with PayPal   English ⌄

| Email |
| Password |

☐ Stay logged in for faster checkout

Log In

Having trouble logging in?

— or —

Pay with Debit or Credit Card

Cancel and return to test facilitator's Test Store

Policies Terms Privacy Feedback   © 1999 - 2018 🔒

Step 10. Once payment has been confirmed you will receive notification in the Show Stock Manager database and you can close the webpage or sign-out using the "Exit Show Stock Manager" button in the upper right corner.

Payment Complete   ✕

Thank You, your payment is complete!
You will receive a confirmation email shortly.

OK
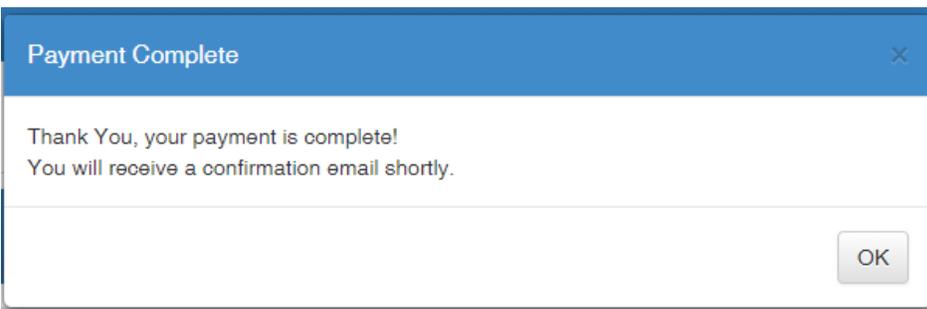
Another tip to ensure your nomination was processed is to see if under the column "Fee" that it shows the amount paid with a P next to it. If you see a U, this represents an unpaid nomination. Also the red "Make Payment for Nominations" button should disappear.

t Start Wht	Notes	Val	SF	Fee
0	TEST	N	N	0-U
0		N	Y	9-P

Step 11. You will receive a payment confirmation from the Show Stock Manager and from PayPal that will show the nomination information and transaction details.

Show Stock Manager Email

Fri 2/8/2019 10:43 AM

Show Stock Manager Payment Confirmation <info@showstockmgr.com>

Show Stock Manager Payment Confirmation

To ▪ Brandy Wagner

ℹ Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Thank you for your payment. The following is your transaction details for your payment at showstockmgr.com:

Amount Paid.: $9.00
Payment Date: 2/8/2019
Payment ID..: PAYID-

Items Paid..:

DNA ID	Species	Counties	Exhibitors	Animal ID	Gender
84146	BBEEF MBEEF	NESAUNDERS	ANDY WAGNER	EID: 840000000000001 TAT: 1001 VT: 00001	M

PayPal-Nebraska 4-H Foundation Email

Payment details

For your purchase on February 8, 2019

Details

Purchase from : Nebraska 4-H Foundation	$9.00 USD
Subtotal	$9.00 USD
Amount you'll pay	**$9.00 USD**
Paid with	VISA

The transaction will appear on your statement as PayPal * PAYPAL *NEBRASKA4HF