

# 4-H Club Fundraising Proposal

4-H Club \_\_\_\_\_ Contact Person \_\_\_\_\_

Ph. # \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Fundraiser \_\_\_\_\_

Date of Fundraiser: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
(Submit final report 30 days following the end of event)

Fundraising Plan:

Fundraising Budget:

Desired amount raised \$ \_\_\_\_\_.

Fundraising expenses (itemize) \$ \_\_\_\_\_.  
(Ex. Copying, supplies, product to sell etc.)

Purpose for funds:

\_\_\_\_\_ est. \$ \_\_\_\_\_

\_\_\_\_\_ est. \$ \_\_\_\_\_

\_\_\_\_\_ est. \$ \_\_\_\_\_

\_\_\_\_\_ est. \$ \_\_\_\_\_

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Return to the University of Nebraska–Lincoln Extension – Scotts Bluff County  
4502 Ave I  
Scottsbluff NE 69361  
[jschwartz2@unl.edu](mailto:jschwartz2@unl.edu) or [ahaas5@unl.edu](mailto:ahaas5@unl.edu)

**Must be submitted two weeks before fundraising event.**

# 4-H Club Fundraising Final Report

*(This form must be completed within 30 days of completion of the fundraiser.)*

Budget:

Income:

Cash (*attach a list of donors and amount given*) \$ \_\_\_\_\_

Checks (*itemize*) \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Total Income \$ \_\_\_\_\_

Expenses related to raising the money (*itemize*)

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Total Expenses \$ \_\_\_\_\_

Net Profit (+/-) \$ \_\_\_\_\_

**Fundraising Narrative:** *(Briefly describe your fundraising and recordkeeping process. How did you keep your club members informed? What is your plan for expending the funds?)*

Fundraising expenditures and planned expenditures:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

File one copy of this report with your club treasurer and return one copy to the University of Nebraska-Lincoln Extension Office – Scotts Bluff Co., 4502 Ave I, Scottsbluff NE 69361.