



# TURN YOUR 4-H CAREER PORTFOLIO INTO AN AWARD APPLICATION

**AWARD APPLICATION DUE—SEPTEMBER 18TH!**

**FOLLOW THE STEPS LISTED BELOW FOR YOUTH WHO HAVE BEEN ENROLLED IN 4-H AT LEAST TWO YEARS AND IN THE PROJECT AREA(S) FOR AT LEAST TWO YEARS!**

**The difference between a Career Portfolio and an Award Portfolio is detail! LOTS OF DETAIL!**

**Returning 4-H Members: (2 years or more in project)**

1. DO NOT BEGIN A NEW CAREER PORTFOLIO EACH YEAR! Find your existing Career Portfolio file.
2. Simply add the information for the new year in each section of the Career Portfolio. You will want to be very detailed in your learning and experiences. Ex: Livestock projects, include feed expense data, livestock health experiences, vaccination information. The more you know and document about your projects will help with the award application.

Describe progression with your project area(s) - from your very first year in the project to where you are now. List all learning, positive or negative experiences and what you have learned from these or how judges comments have helped you become better in your project areas.

3. Type your 4-H curriculum story. This is much more detailed than a general 4-H story. Follow the story format in the story example page to include an Introduction, Describe your growth in your curriculum/project area(s), list other 4-H projects and experiences, document leadership/citizenship related to your curriculum/project area(s), and a conclusion.

Story needs to be written in first person format. Avoid gimmicks such as a calf telling your story.

Check for spelling and grammatical errors. Eric would be happy to review your story and offer tips to improve it.

The more information you provide, the better the award selection committee will learn about you and your award area for which you are applying.

4. Include supporting material such as pictures if you would like to do so. Supporting material is **OPTIONAL!**
5. Print the ENTIRE document. Sign the application page. Have your parent and leader sign and bring to the Extension Office by the deadline!
6. Complete the award application in this newsletter and put inside front cover of your Career Portfolio.

## HELPFUL HINTS

- When you are at the bottom on the last blank cell in the table, hit the tab key to add more blank rows.
- Be sure to include something specific that you learned in each of YOUR project areas.
- Show a progression in your learning from year to year. New skills or experiences you have gained.
- Don't forget your citizenship experiences. Roadside trash pick-up, nursing home visits, food donations, etc.
- Include a **CURRENT** curriculum area story. Follow the story format noted in the Career Portfolio.
- **REMOVE** previous year's story. You should only include the curriculum story.
- Include supporting material. Photos to support your curriculum area which show you active learning in your area. Ex. Sewing your dress, washing or clipping your calf, giving a vaccination, baking bread, etc.  
  
Maximum of 4 photo pages. Include photo captions. Two additional pages may be included with certificates or other documentation to support your award area. No news clippings!
- Tab pages may also be purchased to separate each section.
- Portfolio Covers may be purchased from our office.
- Complete the enclosed awards application and include inside the front cover of your Career Portfolio. Be sure to sign the form and get your parents and leaders signatures.

# 4-H AWARDS APPLICATION - Due Date: Friday, September 18, 2020

## GENERAL ELIGIBILITY

\*First year 4-H'ers need to allow themselves more learning experiences before applying for awards, but are eligible for camp scholarships.

\*All 4-H'ers are eligible to apply for awards (county medals, scholarships, camps, trips, etc.). Award sheet Form 20-01 lists all award competition areas.

## COUNTY COMPETITION

\*Medals are available for projects on the entry sheet. Please limit to 3 county level award applications per year.

\*4-H'ers must have been enrolled in the project in which they are applying for a county medal.

\***A county medal may be won only once in a project area.** 4-H'er may make application in any other area.

\*District applications may be repeat books.

### Five easy steps to complete your Simple Award Application

Include all material in one application book. **Assemble in the following order.**

**Step 1. COVER:** Use the 4-H binder - \$3.25 + tax from the Extension Office

MEW MEMBERS (1st year 4-H'ers) will receive a free cover upon completion of the Career Portfolio.

**Step 2. ENTRY SHEET: Award Form 20-01 (included here)** -- (Do not use the curriculum application form found in the 4-H Career Portfolio). Indicate program area(s) in which you're applying. Food Preservation and Food-Nutrition: requires enrollment in a foods project.

**Step 3. 4-H CAREER PORTFOLIO: (4-H 9000) - Available at:** <https://4h.unl.edu/awards-recognition/career-portfolio> then click "Download Career Portfolio Templates" on the right side under "Resources" and click NE4H9000 - Word version. Once downloaded save to your computer.

**Career Portfolio CD** - available for \$1.00 + tax from the Extension Office

**Career Portfolio Tab Pages** - available for \$3.00 + tax from the Extension Office

**Step 4. 4-H PROJECT STORY:** See story guides in Portfolio (Printed in landscape format)

### **Step 5. SUPPORT MATERIALS**

**Directions:** These materials must provide documentation to support your 4-H Career Portfolio.

\* No more than 4 pages of photos.

\* Up to 2 additional pages of supporting materials other than photos.

\* A maximum of 6 pages.

\* All materials must fit within the confines of an 11 by 8½ inches (landscaped) page.

## JUDGING CRITERIA

Emphasis is put on leadership and experience in projects and activities. It is important that 4-H'ers not only learn new skills, but share what they've learned. It doesn't matter how many purple ribbons you win, but rather the development of leadership and citizenship skills. The criteria for judging award applications is:

\* Section 1: 4-H Curriculum Area - 35%

\* Section 2: 4-H Leadership, Community Service, Volunteerism and Citizenship Experience - 35%

\* Section 3: Other 4-H Educational Events and Learning Experiences - 5%

\* Section 4: Non 4-H Experience - 5%

\* Section 5: 4-H Career Story - 15%

\* Section 6: Support Materials - 5%

An application does not guarantee an award being earned.

## DISTRICT & STATE COMPETITION

After winning a county medal, a 4-H'er 15-18 as of December 31 of the current year may submit a separate Achievement Application to be considered for district and state competition. **The Achievement application is NEW.**

More information and application can be found at: [https://4h.unl.edu/documents/NE4H-Sr-Achievement-Application\\_050819.pdf](https://4h.unl.edu/documents/NE4H-Sr-Achievement-Application_050819.pdf)

All **District/State** award winners must be 15-18 years of age at the time the trip to National Club Congress is actually attended.

## Award Application - 20-01 (due Friday, September 18, 2020)

Name:	Birthdate:
Address:	Town & Zip:
County:	Phone: (402)
Grade in School (Fall of 2020):	Name of School:
Years in 4-H Project you are applying for (should be taken for 2 years before applying to show growth in project):	

### County Project Listing - listed by curriculum areas

**BE SURE TO CIRCLE THE AREA IN WHICH YOU ARE APPLYING.**

(District competition includes all county areas in that section, including all experiences that apply to your apply to your district award application.) District applicants birthdates must be between January 1, 2002 and December 31, 2006 at the time of county selection.

D	Animal Science
C	Beef
C	Cat / Dog (circle one)
C	Goat
C	Horse
C	Poultry / Rabbit (circle one)
C	Sheep
C	Swine
C	Veterinary Science

D	Environmental Education & Earth Sciences
C	Entomology
C	Forestry
C	Shooting Sports
C	Wildlife & Fisheries

D	Plant Science
C	Garden / Horticulture

D	Communication & Expressive Arts
C	Photography/Video
C	Public Speaking

D	Healthy Lifestyles Education
C	Food Nutrition/ Food Preservation
C	Healthy Living
C	Safety

D	Science & Technology
C	Aerospace
C	Computer Science
C	Robotics
C	Electricity
C	Industrial Arts – Engineering / Welding / Small Engines
C	Wood Science

D	Consumer & Family Science
C	Child Development
C	Clothing / Textiles
C	Fashion Revue
C	Consumer Education
C	Home Environment
C	Visual Arts

D	Leadership & Citizenship
C	Citizenship
C	Leadership

Equine Legacy Award
<input type="checkbox"/> If applying for Equine Legacy Award. Must submit Career Portfolio by Sept. 18 & Light Horse Recordbook by Oct. 1st.

**National 4-H Congress and National 4-H Conference must be applied for using the NEW Achievement Application found at: [https://4h.unl.edu/documents/NE4H-Sr-Achievement-Application\\_050819.pdf](https://4h.unl.edu/documents/NE4H-Sr-Achievement-Application_050819.pdf)**

I have personally prepared this application and certify that it accurately reflects my work.

Date: \_\_\_\_\_

Signature of member: \_\_\_\_\_

We have reviewed this application and believe it to be correct.

Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_