

Funding Opportunities for Panhandle District
January, 2017

UNL/Extension Funding Opportunities and Resources: <http://extension.unl.edu/funding-opportunities/>

Please review these resources with your mentor.

- [Innovative Programming](#)
- [Reaching New Audiences](#)
- [4-H New Audiences](#)
- [Professional Development](#)
- [Request for Proposals FY 2015-16 Nebraska Corn Board](#)
- [Integrated Proposal Opportunities within NIFA](#)
- [Funding for Small Business \(SBIR/STTR\)](#)
- [Proposal Development Resources](#)

Additional Funding Opportunities at the District Level:

Request Forms are available at Panhandle Staff Resources -
<http://extension.unl.edu/statewide/panhandle/panhandle-staff-resources/>

- **District Travel Fund (Accountability Regions)**
 - Purpose: This fund is primarily to encourage and support focused Extension Educators and Assistants travel for extension programming within assigned accountability regions beyond what is supported by respective county budgets.
 - Criteria for Funding: **Only mileage is allowed to be charged to this fund.**
 - Along with these funds, the use of other funding sources should be specified in the request.
 - Process to Request District Travel Funding:
 - Send **District Travel Request Form** to Sharon Holman for RED/ARED approval
 - Notification of approval will be emailed back by Sharon
 - Submit expense documents after travel to Sharon for processing
 - Final documents will be provided to the Business Center by Sharon
- **District Professional Development Funds (Panhandle District)**
 - Purpose: District level professional development funding is available to assist Extension Educators and Specialists for improving skills and enhancing knowledge areas pertaining to their assignment. Primary focus is on newly hired Extension Educators since they do not receive startup packages when hired, as do Specialists. In addition to funding individual faculty, funding may also be used to support professional development events for the benefit of the whole District.

- Criteria for Funding: **Maximum allocation within a year is \$500 per faculty member.**
 - Along with these funds, the use of other funding sources should be specified in the request.
 - Funds may be used to cover travel, lodging, meals, registration, etc., for professional association meetings or online workshops.

- Process to Request District Professional Development Funding:
 - Send **District Professional Development Request Form** and **Pre-trip Authorization Form** (if applicable) to Sharon Holman for RED/ARED approval
 - Notification of approval will be emailed back by Sharon
 - Submit expense documents after travel to Sharon for processing
 - Final documents will be provided to the Business Center by Sharon

- **District Enhancement Fund (Instituted July 2015)**
 - Why the Enhancement Fund:
 - Provide a means within the District for enhancing programs, facilities and ideas not covered by research and extension appropriations or other funding sources
 - Allow the Panhandle District to reach new heights
 - Consistent with the procedures in other Districts

 - How will the Fund Be Managed?
 - Revenue from Counties (Educators) will be used for County/Educator enhancements
 - Revenue from Center (Specialists) will be used for Center/Specialist enhancements
 - A small Task Force for each pool of funds will be self-selected to work with the Director and Associate Director to develop recommended guidelines for the priority use of each pool

 - Process to Request Funding:
 - Send **District Enhancement Fund Request Form** to Stefani Cruz for RED/ARED approval
 - Notification of approval will be emailed back by Stefani
 - Approved request will be processed by the Business Center

 - Enhancement Fund Guideline Task Force (Self Selected Nov 24, 2015)
 - Will develop guidelines with RED/ARED
 - Funding decisions will be made by RED/ARED
 - Educator guidelines:
 - Gary Stone, Kelley Rice, John Thomas, Connie Hancock, Leah Gremm
 - Specialist guidelines:
 - Bob Harveson, Cody Creech

Source of Funding "Enhancement Fund"			
Source	Assessment level	Effective Date	Comments
Salary saving from grants that offset any portion of faculty or technician salaries.	15%	Any funds generated on or after January 1, 2016	15% of funds in this category since January 2016 are deducted by the District Business Center. After the assessments are withheld, the remaining 85% is released to the grant owner.
Misc. Donations (27 Accounts)	5%	Any new donations obtained after October 15, 2015. (Based on Director's signature date on Monetary Donation Form)	5% of funds in this category are deducted by Sponsored Programs. Note that this only applies to new donations . Existing funds in 27 accounts will not be assessed post donation date.
Facility and Administration (Indirect or F&A) funds processed through NUgrants	100% of the amount that is returned to the District from the Deans	F&A allocated to PHREC from Dean's office in FY 14, FY15 and in the future.	These funds are allocated to the District from Lincoln in late fall each year from previous fiscal year. Funds from this source will be used to support the salary and benefit costs for the Financial Associate located full-time at the Panhandle Center Business office in Scottsbluff.