

**Summer Intern Job Announcement
University of Nebraska–Lincoln
Extension In Dawes County**

Specific Duties:

- Plan, coordinate, promote, teach, and evaluate educational programs under the direction of the 4-H Development team.
- Assist with coordinating and teaching at Extension programs such as 4-H camps, workshops, and other youth events.
- Promote 4-H programs and activities using social media, flyers, and other available resources.
- Coordinate and help with Dawes County Fair.
- Promote youth and volunteer recruitment and retention for Dawes County 4-H program.
- Receive guidance and leadership from the Lead Educator and 4-H Youth Staff concerning job duties.

Objectives:

- Develop a variety of communication skills necessary for leadership in teaching, media presentations, recruitment, and personal interactions with diverse audiences.
- Understand leadership role of Extension faculty in establishing and maintaining community/county/state linkages and networks.
- Plan, execute, and evaluate an educational program that meets a need for youth.

Preferred Qualifications:

- Over the age of 16 years old.
- Ability to communicate effectively, both orally and in writing, with individuals, groups and through mass media and social media.
- Possess computer skills including email, internet, and Microsoft Office Programs.
- Must be able to carry up to 50 pounds
- Transportation in Dawes County will be required along with a valid driver's license.

When: Eleven-week hourly temporary position; May 23 – August 6 (dates negotiable).

Where: Located and supervised in the Dawes County Extension Office.

Why should you apply to be a summer intern with University of Nebraska–Lincoln Extension in Dawes County?

- Learn more about a career with University of Nebraska–Lincoln Extension.
- Gain experience in teaching in a non-formal setting to youth.
- Add a valuable work experience to your resume.
- Give back to your community
- It's a great summer job!

SUMMER EXTENSION INTERN JOB APPLICATION

Please Type or Print Clearly. Mail completed application to:
Dawes County Extension Office or Email to dawes-county@unl.edu
250 Main St., Suite 8
Chadron, NE 69337

Name _____
Last First Middle

Telephone: Cell: _____ Other: _____

Present Address: _____
Box # or Street Address

City State Zip

Email Address: _____

List employment starting with most recent:

Employer/Dates/Position:

Employer (1)

Employer (2)

Employer (3)

List previous Extension related experiences (4-H club, 4-H camp, Media, county fair, etc.):

List extracurricular leadership activities: (high school, college, and community):

Describe your career plans:

Explain why you wish to participate in this internship program:

Please have two letters of recommendation submitted from at least two of the following categories: faculty members, previous employers or volunteer experience supervisors. Persons writing letters of recommendation should send them to Dawes County Extension Office, 250 Main St., Suite 8, Chadron, NE 69337 or dawes-county@unl.edu

Date: _____

Signature: _____