

Frontier County Extension Board Meeting Minutes

October 24, 2022

The Frontier County Extension Board held its quarterly meeting on October 24, 2022 at 7:07 p.m. in NCTA Ag Hall conference room. The meeting was called to order by President Emily Lenz. The open meeting poster was noted. Roll call was answered by picking a card that best represented our strengths and skills we bring to the group. Members present were: Emily Lenz, Karrie Woehrle, Sami Scherbarth, LouAnn Woods, Nick Toberer, Helen Jurjens, and Randy Sheffield. Leighlynn Obermiller and Carol Haines were absent. Also present was Extension Educator Kathy Burr, and Administrative Assistant Mandy Contrerez.

The minutes from the previous meeting were approved as read on a motion by Randy and a second by Sami. Motion passed unanimously.

The financial report was presented and reports were handed out for all members to look over. The 4-H council has a balance of \$10,135.49.

In the President's report Emily reported that she attended NACEB meeting. At the meeting they discussed the new promotional material that they will be presenting to the surrounding extension boards. The new material focuses on the Big 3 of extension which are strengthen Nebraska agriculture and food systems, inspire Nebraskans and their communities, and enhance the health and wellbeing of all Nebraskans. She had Chris Koehn will be traveling to the extension boards in zone 4 promoting this new plan. Carol was absent so no Vice President Report was given.

In the Extension Staff Report Ben was unable to attend but is planning to do training with new extension board members in January. The board was given handouts from Beef Educator Erin Laborie, Community Environment David Lott, and Rural Prosperity Educator Brandi Hilton-Hagemann has been on campus. Administrative Assistant Mandy Contrerez reported that she had attended a two day event in Kearney called the Front Door Forum. She said that it was a good training and she learned some new things. Kathy gave the 4-H youth educator report (see agenda for upcoming events).

In Old Business the 2022-23 Budget was submitted and approved by the County Commissioners for a total of \$103,366.48. Emily attended the NACEB summer event July 9th in North Platte. She learned about the effect of drift on crop species with a demonstration in a wind tunnel, and enjoyed the entomology building. Karrie and Emily both agreed to complete another 3 year term. A new refrigerator hasn't been purchased yet, the old one has quite dripping, but Mandy is still looking into one. Kathy and Mandy are both in the need of new office chairs. LouAnn moved to purchase 2 chairs with a budget of \$500.00 total, Randy seconded. Roll call vote with Emily, Karrie, LouAnn, Randy, Sami, Helen, Nick all voting yes. Carol and Leighlynn were absent.

In New Business the County Courthouse is changing their hours and Mandy and Kathy would like to change their office hours as well. They would like to have winter hours from October-March 8:30-4:30, and April-Sept. 8:30-5:00. Helen moved to approve the new proposed office hours with the

understanding that the final approval must come from the County Commissioners. Nick seconded, motion passed unanimously. Kathy also asked the board for some ideas for an office sub. when both she and Mandy have to be out of the office. The board advised her to advertise on campus so see if any NCTA students would be interested in the position. Mandy would like to purchase the computer program Canva Pro for \$120.00, Ben is looking into the University paying the subscription in zone 4. Randy moved to table the purchase of Canva Pro until the January 30th meeting, LouAnn seconded motion passed unanimously. The extension office uses postage meter which costs \$50.00 a month. It only saves 3 cents a stamp, and doesn't really get used enough to justify the monthly cost. Mandy will do a little more research on it to see if this is something we want to get rid of. Eustis will be hosting Achievement Day December 4th at 4:00 p.m. Kathy would like someone from the extension board to make a welcome. It was decided to keep the meetings on the last Monday of the month at 7:00. Decided to have a soup supper, everyone is invited to bring something. Kathy asked and received some suggestions for upcoming winter/spring program ideas.

The next meeting will be January 30, 2023 at 7 p.m. It will be a pot luck soup supper.

At 8:44 Randy moved and Sami seconded to adjourn the meeting, motion passed unanimously.

Respectfully submitted,

Karrie Woehrle, Secretary