

Frontier County Extension Board Minutes

January 29, 2024

The Frontier County Extension Board held its quarterly meeting on January 29, 2024, at 7:02 p.m. in NCTA Ag Hall conference room. The meeting was called to order by President Emily Lenz. The open meeting poster was noted. Roll call was answered by members giving a brief introduction, and telling why they chose to serve on extension board by Emily Lenz, Megan Welch, Karrie Woehrle, Ashley Ehlers, Shane Farr, Sami Scherbarth, Helen Jurjens, Nick Toberer, and Leighlynn Obermiller. Also present were Extension Educator Kathy Burr, and Administrative Assistant Mandy Contrerez.

The motion to accept the agenda was made by Leighlynn and seconded by Shane motion passed. The minutes for the previous meeting were approved as written by a motion from Helen and a second by Nick.

The financial report was presented and as of date the extension office has spent 45.09% of the current budget with a total of \$48,900.63. The financial report was approved after a motion by Nick and a second by Sami.

At the time of the meeting there were no committee reports presented.

In Old Business the postage meter will expire October 2026. It has been decided to use volunteers instead of hiring a summer intern. A flyer for the position was handed out to board members and after some discussion it was decided to address it again at the next meeting. The Big 3 Nebraska Extension signs are up and being distributed all over the State.

In New Business Election of Officers was held. Shane moved to keep the slate of officers with adding Nick for V.P. Helen Seconded motion passed. The 2024-25 officers are President-Emily, Vice President-Nick, and Secretary/Treasurer-Karrie. NACEB Legislative Day will be held in Lincoln on February 6th, anyone who is able to attend is invited. Kathy will present the Annual County Report to the County Commissioners March 5th at 10:00 am. If any board members are able to attend, please let Kathy know.

Mandy needs a new computer this year, Sami moved to purchase a new computer for \$2,526.90, Leighlynn seconded. Roll call vote: Megan yes, Karrie yes, Ashley yes, Shane yes, Sami yes, Helen yes, Nick yes, Leighlynn yes. Other county employees get re-imburement when they use their cell phone for business purposes. Megan moved to pay Mandy \$40/month for use of her personal cell phone for business purposes, Sami seconded. Roll call vote: Megan yes, Karrie yes, Ashley yes, Shane yes, Sami yes, Helen yes, Nick yes, Leighlynn yes.

It is again time for Frontier Country Extension Administrative Assistant Annual Evaluation, and Kathy would like some board members to be present when this occurs. Sami and Emily said that they would be available at 4:15 on February 7th. Emails were sent out to remind board members to evaluate each Educator and Support Staff. Thank you to all those that took the time to fill this out. Board members also gave feedback for spring/summer programming ideas.

It was reported that at the last meeting the 4-H council had a balance of \$9,305.21.

Emily gave a NACEB update and reported that she nominated Dan Stehlik for an Outstanding Advocate Significant Contribution, which he won. She read the letter that she submitted to explain his great contributions to Frontier County & Nebraska Extension. A reception will be held in his honor February 28th from 4:00-5:30, all board members are invited to attend and help out. See handouts for Faculty and Staff Reports.

The next meeting will be April 29, at 7:00 p.m. Sami moved and Megan seconded to adjourn the meeting at 8:32 motion passed.

Respectfully submitted,

Karrie Woehrle, Secretary