#### Instructions for Dodge County Fair Pre-Entries Online

**Pre-entry is required for ALL Animals and ALL Contests** (excluding Fashion Revue & Rocket Launch) **by July 15**.

**Static pre-entry is optional and due by July 20**. If you pre-enter static exhibits by July 20, your entry tags will be printed for you and you do not have to write them out yourself. Entry Tags for Static Exhibits that have been entered online can be picked up July 24 –July 28, or at the Fairgrounds during check-in time.

**NOTE:** You can still enter with a paper entry tag for static exhibits at the time of check-in of exhibits at Fairgrounds. **ALL STATIC exhibits need to be written on a Summary Card.** 

## ALL ANIMALS & CONTESTS ARE **REQUIRED** TO PRE-ENTER BY JULY 15th. Static Pre-Entry is optional.

To complete your online enrollment:

1. Go to: https://dodge.fairwire.com

## **Online Entry**





 Read the Tip. This is a time saver if you are entering for multiple family members.
Enter First Name and Last Name of the exhibitor.
On your first visit to the site, check the "I am a new exhibitor or I have yet to register this year". (continue) 2. Click on **Register** at the top of the screen.

3. Read the Tip. This is a time saver if you are entering for multiple family members.

4. Enter **First Name** and **Last Name** of the exhibitor.

5. On your first visit to the site, check the "I am a new exhibitor or I have yet to register this year". (continue)

#### Online Entry



EXTENSION

6. Enter a Password. Fill in Exhibitor Information as prompted. (continue)

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## 6. Enter a Password. Fill in Exhibitor Information as prompted. (continue)

**Online Entry** 

• 7. Choose the Department / Division / Class of the entry you are making from the drop down.



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8. Complete the description of your entry as descriptive as possible. If entering for the Culinary Challenge Contest, put your Team Name and other Team Member in this section.









# Online Entry

- 9. Click Add Entry to Cart.
- 10. Repeat process for each entry.
- 11. Click "Continue on" when you are done with your entries.
- 12. You will see a list of all of your entries. This is where you can edit or remove item.

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**EXTENSION** 

# **Online Entries**

- 13. Click "Check Out"
- 14. You will be prompted to read the Rules and Regulation and type in YES that you agree to abide by the published rules.
- 15. PRINT DETAILED RECEIPT!!!!



# 9. Click Add Entry to Cart.

10. Repeat process for each entry.11. Click "Continue on" when you are done with your entries.

12. You will see a list of all of your entries. This is where you can edit or remove item.

#### 13. Click "Check Out"

14. You will be prompted to read the Rules and Regulation and type in **YES** that you agree to abide by the published rules.

15. Make sure you print your receipt!





- 16. You may add additional items once you check out.
- \*\*\*All LIVESTOCK, ANIMAL and CONTEST Entries are due July 15