# Registration for Central IV County Fairs

To register for Central IV county fairs, exhibitors and parents must complete the online registration. We recommend printing these instructions for use during registration.

Once registered if you lose your password, please click the "Forgot your password?" link on the login screen. The system will send a message containing your password to the e-mail address you previously provided. If you have other technical difficulties with the online registration, please email Brenda bjerabek2@unl.edu or Penny proot2@unl.edu.

**Clothing** entries must be submitted by June 16<sup>th</sup> at 11:59 p.m.
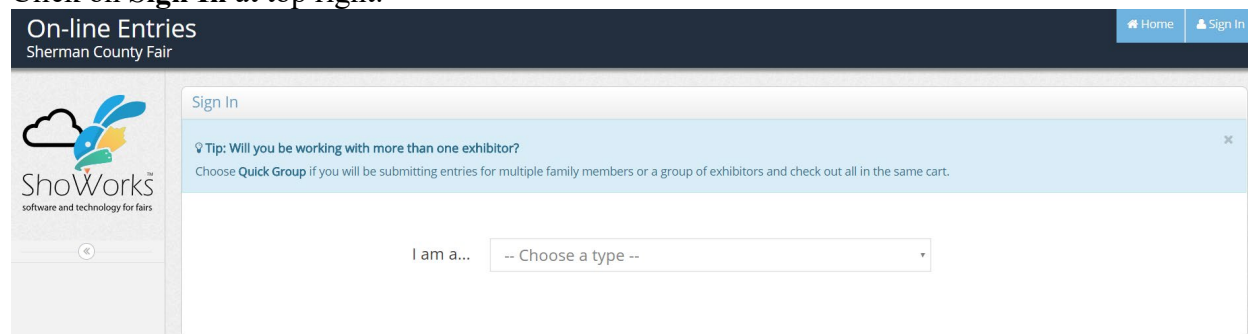
Registration timeframes for fair entries:

| County | Web Address | Deadline |
|---|---|---|
| Howard County Fair Entries | https://howardne.fairwire.com | June 30 at 11:59 p.m. |
| Sherman County Fair Entries | https://sherman.fairwire.com | July 7 at 11:59 p.m. |
| Valley County Fair Entries | https://valleycf.fairwire.com | July 14 at 11:59 p.m. |
| Greeley County Fair Entries | https://greeley.fairwire.com | July 21 at 11:59 p.m. |

Deadline for **floriculture and horticulture** fair entries:

| County | Web Address | Deadline |
|---|---|---|
| Howard County Fair Entries | https://howardne.fairwire.com | July 10 at 11:59 p.m. |
| Sherman County Fair Entries | https://sherman.fairwire.com | July 18 at 11:59 p.m. |
| Valley County Fair Entries | https://valleycf.fairwire.com | July 28 at 11:59 p.m. |
| Greeley County Fair Entries | https://greeley.fairwire.com | July 31 at 11:59 p.m. |

## Step 1. Register
Click on **Sign In** at top right.



Choose a login type: I am a…. **Exhibitor**
<span style="color:red">Showorks does not save records from previous fairs so register a new exhibitor.</span>

*Families are registering exhibitors themselves.* *4-H Leaders, County Extension staff, and FFA Advisors SHOULD NOT be registering exhibitors online.*

**\*Remember the Age field is an exhibitor's 4-H age as of December 31, 2023.\***

## Registration

### Sign-in

Please specify an exhibitor for these entries.

| First Name | |
|---|---|
| Last Name | |

○ This is a new exhibitor    ○ This exhibitor has already been registered

**Continue →**

| | |
|---|---|
| First Name | Jane |
| Last Name | Doe |
| Password ✱ | |
| Re-type Password ✱ | |
| Address ✱ | |
| City ✱ | |
| State/Prov ✱ | |
| Postal Code ✱ | |
| County ✱ | |
| Phone Number ✱ | 📞 |
| e-mail ✱ | |
| Re-type e-mail ✱ | |
| Age ✱ | |
| Date of Birth ✱ | |
| IAFE Code of Ethics ✱ | |

**Continue →**

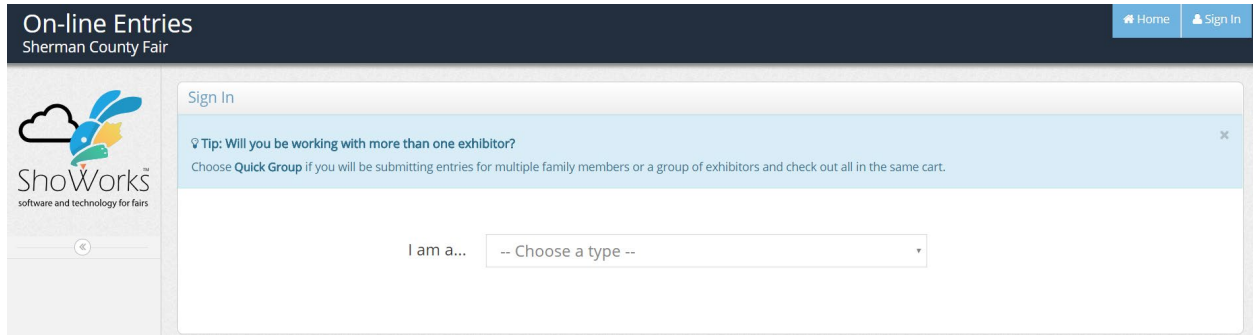> Make your passwords something easy so you will remember it!

> The Age field is an exhibitor's age as of December 31, previous year.

> Type "yes" or "no" in the IAFE National Code of Ethics field if you have read and understand, and in consideration for being permitted to exhibit at this event, agree and consent to abide by the rules of competition, including the IAFE National Code of Show Ring Ethics and rules as stated in the premium list of this event.

# For Quick Groups

Quick Groups are useful for families with multiple exhibitors because you only need to remember one password.
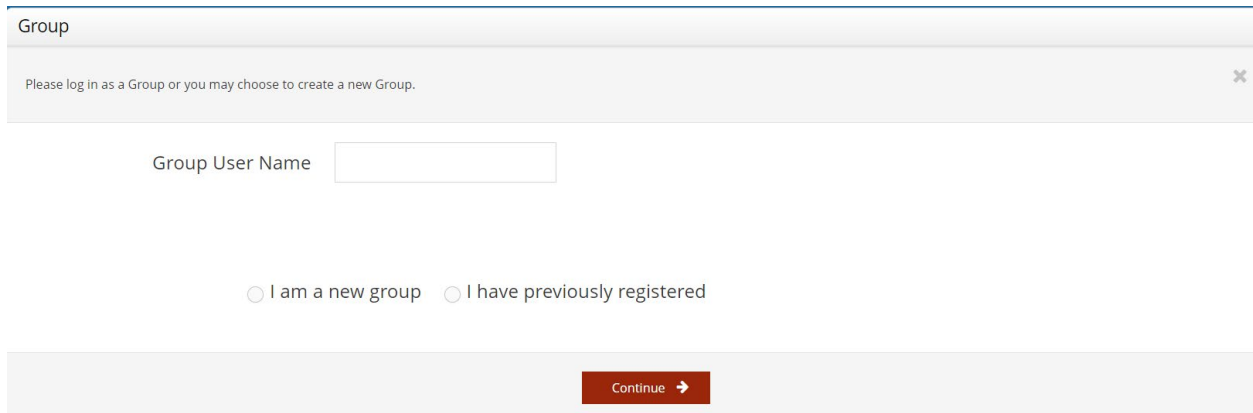
*Families are registering exhibitors themselves.* *4-H Leaders, County Extension staff, and FFA Advisors should NOT be registering exhibitors online.*



Choose a login type: I am a…. **Quick Group**



Enter a User Name for your group.

Showorks does not save records from previous fairs so register a new group.

## Group

### New Group:

Here you can set any defaults for this group.

| | |
|---|---|
| Group User Name | Doe |
| Password ✱ | |
| Re-type Password ✱ | |
| e-mail (optional) | |
| Default Club (optional) | -- Choose a Club -- ▾ |

**Continue →**

Quick Group allows you to use only one password for the entire family of exhibitors you input. We highly recommend you input a club so that it will default to that club. Otherwise, you will have to constantly input a club. You can change the club as needed with each entry you make.

## Group

### Group Information:

Please check the following information for accuracy. You may make changes by choosing the 'Back' button in your browser. This information is for your benefit only and not recorded in the final entries process.

| | |
|---|---|
| Group User Name | Doe |
| e-mail (optional) | |
| Default Club (optional) | Sherman County Independent Member |
| Default School (optional) | |

**Continue →**

## Account Information

### Welcome Doe!

Please select actions to add exhibitors and entries or review your Group account activities from the buttons below. Since you are logged in as a Group, you may also create multiple entries for many exhibitors all in one check-out process. Should you need to correct errors or skip sections while adding entries, you may use the progress indicator near the top of page (once you have started the process) to click and jump to other locations. You can always cancel the process by logging out or closing your browser.

🖨 View/Print transactions made by this Group    ← Begin adding Exhibitors and Entries

## Begin by adding Exhibitors.

UPDATED 5-25-2022

## Step 2. Entries

Entries

**\*** required

| | |
|---|---|
| Department | Livestock |
| Division | Beef** |
| Class **\*** | G010010** : Senior breeding heifer born Jan-June previc |
| Animal Birth Date | 05/01/2023 |
| Tag ID **\*** | 100 |
| Club **\*** | Sherman County Independent Member |

**Add Entry to Cart ✔**

Choose a **Department** for your entry.

Then choose a **Division**.

Then choose a **Class** and complete other required boxes. Fields with an * must be completed. Any field without an * is optional.

You must select a **Club** for each entry. All clubs for each county appear in the drop-down list.

Click the **Add Entry to Cart** button.

You may now add another entry:

> **Add different Entry** is for adding an entry in a different Department (foods vs plants).
> **Add similar Entry** is an easy way to add another exhibit in the same Department such as Beef: market beef and breeding beef.

Once all entries have been completed, click **Continue**.

## Step 3. Review



Review your entries for accuracy. Before checking out, you may add more entries or save this cart and log in to add more entries later. Note that your cart and login information are not saved until you click **Save This Cart**. Your exhibits are not registered until you click **Check-out** and complete the registration process. You can begin a cart and **Check-out** any number of times.

## Step 4. Confirm for Check Out

Once you have reviewed all your entries and are satisfied, click the **Check-out** button to complete the process.



Type "Yes" in the red dashed box to indicate that you agree with your county fair rules and regulations.



Review your summary of entries. You may print and request an e-mail of the receipt. If everything is correct, click **Finish**. You are registered for county fair!

You may review your previous transactions and view your profile by clicking on your name in the top right corner of the page.