



NE4H9040

Nebraska 4-H Junior Leader Project Record

Name _____ Age _____ Name of 4-H Club _____ Year _____

Years Junior Leader Project _____ # Years Club Work Completed _____ # Club Members _____ # Other Junior Leaders in Club _____

Project Guidelines: To be a junior leader, you should be at least 12 years old by January 1 of the current year, completed at least two years as a member and enroll in one other project. 1) Select leadership jobs to do based on needs of the club. 2) Complete the selected leadership jobs following the procedure planned with the leader.

Keeping the Record: List the leadership tasks and the work planned at the beginning of the project year. Record accomplishments as you complete the various leadership tasks. Plan one of your junior leader jobs in detail. This job must be one in which you will take the major responsibility, although there may be others helping you. You would be in charge of planning, making arrangements, and conducting the program. You will have others helping – but you are the person in charge.

Calendar of Junior Leadership Activity Complete the Leadership Job and Work Planned sections at the beginning of the program year and record Work Accomplished as it is completed. (Attach additional sheet if necessary)		
Leadership Job	Work Planned	Work Accomplished
Example: Tutor new members in Forestry collection process	Construction of plant press, collection trip, using the press, identification hints	June 5 – Helped five members complete their plant press June 10 – Took five members on collection trip, helped with tree identification

Extension is a Division of the Institute of Agriculture and Natural Resources at the University of Nebraska–Lincoln cooperating with the Counties and the U.S. Department of Agriculture.

The 4-H Youth Development program abides with the non-discrimination policies of the University of Nebraska-Lincoln and the United States Department of Agriculture



Detailed Job Plan (Use this to plan one junior leader job in more detail.)	
The Leadership Job You Are Planning: Objective:	
Steps in Conducting Tasks: How and when will each be accomplished (how, when, resources needed, potential sources)	
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.
Possible Roadblocks:	
Variations in Job Plan:	
Evaluating Your Plan (To be completed after the job is finished)	
List Tasks or Jobs Completed:	
What adjustments were made to your plan?	
What changes would you recommend if you were to do this job again?	

Other 4-H Leadership Experiences Additional leadership or committee responsibilities on county, state or national level. (4-H events such as State Fair, Camps & Centers, Community Service, etc.)		
Event or Activity Example: Camp	Responsibility Camp Counselor, Music & Recreation	Level of Involvement County

(You may add a page of photographs related to this project to follow this record)

Leader Signature
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Member Signature