



Steps to complete online enrollment for Nebraska 4-H.

Access the enrollment form or to log on to 4honline visit <u>ne.4honline.com</u>.

Select I need to set up a profile. Each <u>4-H household will have a profile</u>, in which the 4-H youth for the household will be added. Individual youth will not have an individual profile/login.

Select the correctCounty.

The email address will be used as the user/access id. Enter an email address you use and a password you will remember. There will be an option later in enrollment to add additional email addresses.

Last Name - Please enter the household last name (i.e. Head of household last name/4-H parent(s).

Select Create Login

Nebraska Lincoln EXTENSION	raska 4-H Youth Development
	Welcome to 4-H Online
 Are you in a Military 4-H Club: County: Email: Confirm Email: Last Name: Password: Confirm Password: Role: 	I have a profile I need to setup a profile I forgot my password Hall Hall Min. of 8 characters, at least 1 number and 1 capital or non-alpha Eamily
	Create Login



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Family Information (Profile Information)

Complete the required profile information.

Select whether you would prefer to receive the newsletter via email or mail.

You do not need to change your password

Select Continue

Family Information				
Pro	Required Fields			
*Email:	melinda.rathman@unl.edu	joe@gmail.com		
+Last Name:	Bettin			
Mailing Address:	3180 W Highway 34			
*City:	Grand Island			
*State:	Nebraska 💌			
*Zip Code:	68801	12345		
*Primary Phone:	308-385-5088	555-555-1234		
*Correspondence Preference:	Mail			
*4-H County:	Hall 🔻			
Update member records with the same address				
Passy	vord Management			
Current Password:				
New Password:				
Confirm New Password:				
	Update Password			
	Continue >>			



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Adding youth/members to the Family/Profile

You may now add the youth in your household. Select Youth from the drop down option and select Add Member

On the left of the screen you may review your profile information and make any edits needed by selecting Edit Family.

Bettin Family Edit Family	Add A New Family Member
180 W Us Highway 34	select a member type
Grand Island, NE 68801-7279	Add Member
08-385-5088	Add monipor
nelinda.rathman@unl.edu	
In Extension Hall County County (contact info)	

Member/Volunteer List					
Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit







Youth Personal Information

Now enter information for **one** specific youth in the household. You may choose to change the email address to the youth's email if so preferred. The *asterisk areas are required, all other fields are optional.

Please enter the number of years you have been a 4-H member! The Extension office has a list if you cannot remember

If you accept text message, please enter your cell number and cell phone carrier. We plan on using this feature!

Pro	ofile Information	Required Fields
Email:	melinda.rathman@unl.edu	joe@gmail.com
*First Name:	Eric	
Middle Name:		
∗ Last Name:	Bettin	
Suffix:		
Preferred Name:		
Mailing Address:	3180 W Us Highway 34	
Mailing Address 2:		
*City:	Grand Island	
*State:	Nebraska 🔹	
*Zip Code:	68801-7279	12345
*Birth Date:	10/02/2003	mm/dd/yyyy
∗ Gender:	Male	
*Primary Phone:	308-385-5088	555-555-1234
*Correspondence Preference:	Mail	
Cell Phone:		555-555-1234
You wish to receive notices via text message:	Celect your provider	
Years in 4-H:	1	#
*Parent 1 First Name:		
Parent 1 Last Name:		
Parent 1 Cell Phone:		555-555-1234

Youth Personal Information



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Youth Personal Information (cont.)

This is also where you can select a second household to receive correspondence for this particular youth.

Second Household Send Correspondence:		
Second Household Correspondence Preference:	Mail	
Second Household Family Name:		
Second Household Primary Phone:		555-555-1234
Second Household Address		
Second Household Address 2:		
Second Household City:		
Second Household State:	Nebraska 💌	
Second Household Zip Code:		12345
Second Household Email:		joe@gmail.com
Emergency Contact Name:		
Emergency Contact Phone:		555-555-1234
Emergency Contact Cell Phone:		555-555-1234
Emergency Contact Email:		joe@gmail.com
Emergency Contact Relationship:		
*4-H County:	Hall	







Although not *asterisked, the following fields are required: Race, Ethnicity, Residence, Military Service, and Grade.

	Volunteer		
Select "Yes" if you serve in a leadership capacity in 4-H. Examples for youth: Junior Leader, Club Officer, etc. Examples for adult: Chaperone, Community Club Leade	r, Project Leader, etc.		
Are you a Volunteer?: N	lo: • Yes: •		
	Ethnicity		
Are you of Hispanic or Latino ethnicity?: N	Io: O Yes: O Veed help?		
	Race		
Check all the races that apply to you. If you selected "No	ot Hispanic", you must select at least one option. O Need help?		
White:			
Black or African American:			
American Indian or Alaskan Native:			
Native Hawaiian or Pacific Islander:			
Asian:			
Prefer Not to State:			
F	Residence		
Farm: (0		
Town under 10,000 and rural non-farm: (0		
Town/City 10,000 - 50,000 and its suburbs: (0		
Suburb of city more than 50,000: (
Central city more than 50,000: (0		
Military	Service of Family		
Family Member Military Service:	Select a military status		
Branch of Service:	▼		
Branch Component:	▼		
Scho	ool Information		
Please select your school from the list below, by selecting your school's county, then district and then your school			
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School Information

School Information					
Please select your school from the list below, by	selecting your school's county, then district and then your school				
School County:	Hall				
School District:	Select a school district				
School Name:	Select a school name				
$\ensuremath{}$ If you are unable to locate your school in the list a	bove, please enter the school name and type, in the fields below				
School Name:					
School Type:	Select a school type				
Select school grade					
Grade:	Select grade				
	Continue >>				

School information is not required however it does help the Extension Office with statistics and data driven program evaluation.







Code of Conduct and Waivers

The following page consists of the waivers we ask you to be aware of. Youth are required to electronically sign for one, and a parent or guardian as well.

Please thoroughly read through the information!

It is also required that you enter the year of graduation for the youth.

	Additional Information	
4-H Yo	uth/Parent/Guardian Code of Conduct	
Yes	۲	
	0	
Member Signature	Eric Bettin	REQUIRED
Parent/Guardian Signature	Errica Bettin	REQUIRED
	Yes 💿	
	Ô	
Parent/Guardia	n Signature	REQUIRED
	School Information	
Year of High School G	Sraduation:	
	<< Previous Continue >>	

dditional Information



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Health Form

The health information is optional. However, if the 4-H members goes to a 4-H camp or participates in state or national events, we highly recommend you fill it out.

Health Form				
1	Health Form			
Emergency Contact 1:				
Emergency Contact 1 Address, including State and Zip:				
	h.			
Emergency Contact 1 Phone Number:				
Emergency Contact 2:				
Emergency Contact 2 Address Including State and Zip:				







Add a Club

Please select a club from the drop down menu. If you are in more than one club, add them all. However, please mark which one is your primary club.

	Personal Additional Participation Information Information	
Clu	bs Projects Groups	
Select a n	ninimum of 1 club(s) and a maximum of 8 club(s)	
	Add a Club	
	Select a Club: Select a club	
	Add Club	
	Club List	
Primary	Club	Edit
	Continue >> Submit Enrollment	







Add a Project

The next step is to choose the projects you wish to enroll in. Projects are all listed in the dropdown box. Choose one, select Add Project, then you may add more. Add <u>all</u> the projects the 4-H member is considering for county fair.

Remember, if you are not enrolled in the project, you may not receive notices about that project! ☺

Once all your projects are entered, select Submit Enrollment.

Clubs	Projects	Groups						
Select a minimum of 1 p	Select a minimum of 1 project(s) and a maximum of 50 project(s)							
		Add a Project	t					
	Select a Club: Classy Clover Kids Select a Project: Select a project Years in Project: 1							
	Add Project							
		Project List						
Club		Project		Years in Project	Edit			
Classy Clover Kids	Woodworkin	ng Wonders 1	1		Edit			
	<<	Previous Cont Submit Enrollme	tinue >>					



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Enrolling More Members of Household

You will then have the ability to enroll another youth for your same household/family following the same steps when you select Add Youth.

You may copy the parent information from the first youth you registered. Follow the same steps as you did for the first youth until all youth in your household are enrolled.

The enrollment status will show pending until the information is confirmed by Hall County Extension Staff.

You will receive a confirmation email when the registration has been approved.

Once complete with everyone's registration, log out in the upper right corner of the screen.

select a member type
Add Member

			Member/Voluntee	er List		
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Eric Bettin	Youth	851714	Active	2014-2015	Edit 🧷

Youth Personal Information

Copy parent information from another youth record	Eric Bettin	•

Thank you for enrolling! Please remember to pay your annual 4-H dues to the your County Extension Office!



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